

<General> Operation Manual

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Identity Verification Methods

01. Introduction (Identity Verification Methods)

- This manual describes the procedure of “Identity Verification Methods” in the Drone Information Platform System.
- Therefore, please refer to the manual when performing the necessary procedures.

02. Points to note when using the Drone Information Platform System

- If the operation of the Drone Information Platform System is interrupted (inactive state) for 60 minutes or longer, you will be required to restart the process. This security functions lowers the possibility of a third party viewing your screen and leaking your personal information while you are away from your computer or smartphone.
- If you are unsure of what information to enter in each form or how to enter it, hover your cursor over the  mark next to the name of the form item to see a description of the information to be entered in the form. (If you are using a smartphone, tap on it to display the description.)
- Do not press any browser buttons, such as "back" or "refresh", while using the system. Doing so may affect the normal functioning of the system.
- Do not attempt simultaneous login from multiple terminals; this may cause the system to malfunction.
- Please refer to the [website of the Ministry of Land, Infrastructure, Transport and Tourism](#) for detailed information regarding the unmanned Aircraft Registration System, the new system to achieve level 4, and other flight rules.

*Click on the link to open the external site.

Identity Verification Methods (1/2)

The identity verification method differs depending on whether the procedure is for a personal account or a corporate account. Make sure the method you choose matches the account to be processed.

[When the account to be processed is a personal account]

Identity Verification Method	Operating Method
Individual Number Card	The system scans the information on the face of the My Number Card to link the My Number Card and perform identity verification. The following scanning methods are available depending on the device used for the procedure. Refer to the relevant instruction pages for more detailed instructions. • Applying with a computer and scanning with an IC card reader (IC card reader authentication) • Applying with a computer and scanning with a smartphone (2D barcode authentication) • Applying with a smartphone and scanning with a smartphone
Online authentication with a driver's license	"eKYC" is an online identity verification method. This service is available only for those who apply with a smartphone or those who apply with a computer and have a smartphone. A 2D barcode will appear on the screen during the procedure. Use the camera function of your smartphone to read that 2D barcode and follow the instructions on the screen to take a picture of the face of your driver's license, etc. *Click here to learn more about eKYC. *Click on the link to open the external site.
Online authentication with a passport	"eKYC" is an online identity verification method. This service is available only for those who apply with a smartphone or those who apply with a computer and have a smartphone. A 2D barcode will appear on the screen during the procedure. Use the camera function of your smartphone to read that 2D barcode and follow the instructions on the screen to take a picture of the identification page of your passport, etc. Once the picture is taken, the drone registration system opens a page where you can enter the information of the aircraft owner. In the "Identity Verification Documents" section of the opened page, upload an image of an identity verification document showing the name, address and date of birth of the owner of the aircraft. *Click here to learn more about eKYC. *Click on the link to open the external site.
Sending identity verification documents by mail	Identity verification is performed by mailing the documents. The e-mail you will receive after submitting your application will contain the address to send your identity verification documents. Check the e-mail and submit your identity verification documents by mail. *If you have not mailed in your identity verification documents or do not have all the necessary documents for submission, you will not be able to proceed with the subsequent procedures. *For the details of the identity verification documents and the mailing address, refer to the website (click here).

Identity Verification Methods (2/2)

[When the account to be processed is a corporate account]

Identity Verification Method	Operating Method
gBizID Prime (gBizID member) 	Identity verification method using gBizID Prime. First, you need to acquire gBizID Prime and obtain gBizID membership after creating gBizID Prime. If you are a gBizID member, you need to add the DIPS usage authority to your account. When you proceed for identity verification, the gBizID login screen will be displayed for you to authenticate your login. *Login authentication with gBizID entry is not available. *If you have not yet obtained gBizID Prime, check the gBizID manual. *Click on the link to open the external site.