

UAS Type Certification Application Procedure Operation Manual

<UAS Type Certification Application Sheet>

03. UAS Type Certification Reissuance Application Method

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01. Introduction (For Those Wishing the Reissuance Application of the Skill Certification)

- In the Drone Information Platform System, you apply for issuance of a UAS Type Certification, change attributes, apply for reissuance, change the application, renew the application, withdraw your application, and check the status of your application.
- This manual describes how to operate the Drone Information Platform System, so please refer to this when carrying out necessary procedures.
- In addition to this manual, please refer to the [Frequently Asked Questions](#) page on the Drone Information Platform System for a deeper understanding of the system.

02. Matters that require attention when using the Drone Information Platform System

- If the operation of the Drone Information Platform System is suspended (inactive state) for 60 minutes or longer, you will be required to restart the process. This security function lowers the possibility of a third party viewing your screen and leaking your personal information while you are away from your computer or smartphone.
- If you are unsure of what information to enter in each of the forms or how to enter it, hover your cursor over the  mark next to the field name in the form, to see the information to be entered, as well as a description of the input information to be entered in the form. (If you are using a smartphone, tap on it to display the description.)
- Do not press any browser buttons, such as "Back" or "Refresh", while using the system. Doing so may affect the normal functioning of the system.
- Do not attempt simultaneous login from multiple terminals; this may cause the system to malfunction.
- For the unmanned plane registration system, the new system for achieving Level 4, and other rules of flight, refer to the [Ministry of Land, Infrastructure, Transport and Tourism website](#)

*Click on the link to open the external site.

03. Necessary Items for Applying for Reissuance the UAS Type Certification

Prepare the following information to apply for reissuance of the UAS Type Certification.

Various information	Item
Information on Applicant	• Full name • Date of birth • Phone Number • E-mail address • Home Address/Address of the person • Address to send documents
UAS Type Information	• Class of UAS Type Certification/UAS Type Name/Designer's Full Name or Name/UA Category • Designer's Address/Expected Inspection Organization/Airframe Weight • Maximum Take-off weight/Risk Category/UA Serial number • Inspection Documents
Other * It will be different on the basis of method of identity verification.	• Drone Information Platform System Account • Driving license • Passport • Other Identity Verification documents

04. Steps for Applying for Reissuance of the UAS Type Certification

Implement a certification reissuance application using the following steps in the Drone Information Platform System.

Start the reissuance application for UAS Type Certification

Step 1: Log in to the Drone Information Platform System

Enter your login ID and password to log in to the Drone Information Platform System.

Step 2: Proceed to Select Content to Change

Select the UAS Type Certification Change Application button in the main menu.

Step 3 Proceed to the Model List Screen

Select UAS Type Certification Description Item Changes (reissuance Application), and proceed to the model list screen.

Step 4: Select the Application for Reissuance of the UAS Type Certification

Select the application information whose UAS Type Certification you want to apply for reissuance from the model list screen.

Step 5: Confirm Your Identity

Select mailing of a document or GBizID Prime.

Step 6: Enter Applicant Information

Enter the applicant information such as your name and address and other pertinent information.

Step 7: Enter the UAS Type Certification Information

Enter the model name and designer information to apply for reissuance.

Step 8: Enter Other Information

Enter the amount of the fee.

Step 9: Confirm Application Information

Confirm the information that you entered, and apply for reissuance.

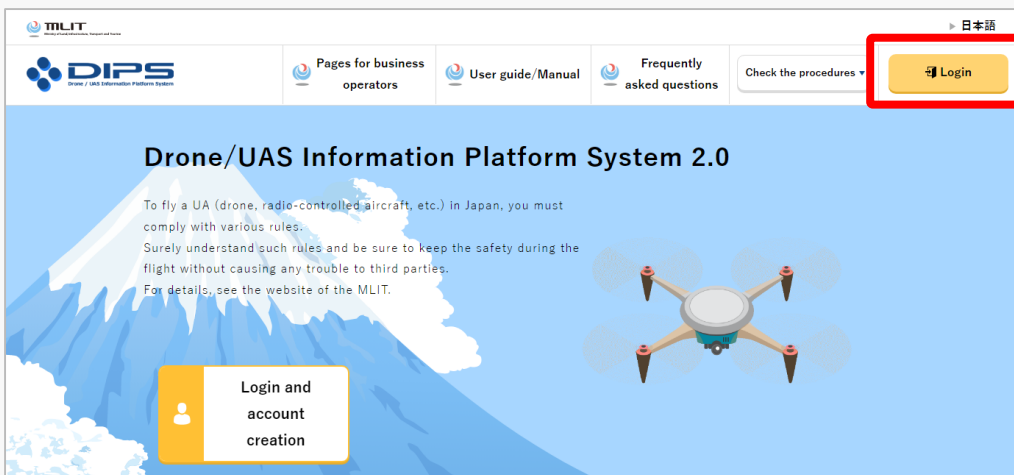
Step 10: Confirm Arrival

A confirmation email will be sent to you when you have applied for reissuance of the UAS Type Certification, so open the email and confirm its arrival.

The reissuance application for UAS Type Certification is completed.

You will be notified by an email message sent to your email address when the Civil Aviation Bureau has confirmed the content of the application.

05. Step 1: Log in to the Drone Information Platform System(1/2)

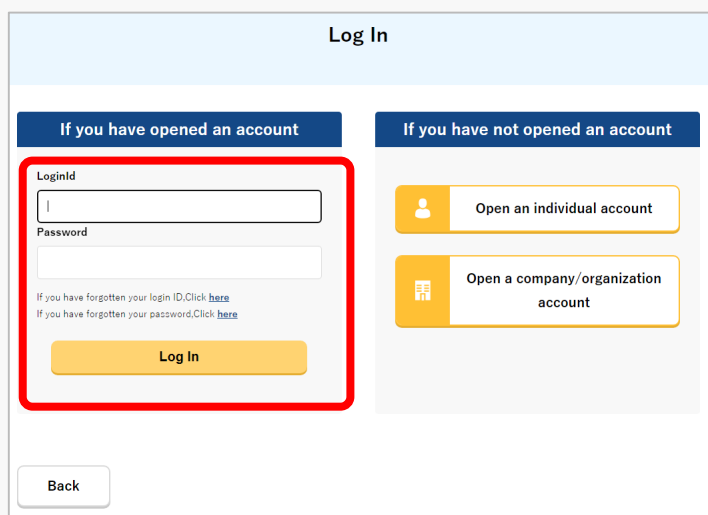


Access to the [DIPS2.0 top page](https://www.ossportal.dips.mlit.go.jp/portal/top/).

(<https://www.ossportal.dips.mlit.go.jp/portal/top/>)

Click the "Login" button.

On the Log In page, enter your ID and password (set up when opening the account) and press the "Log In" button.

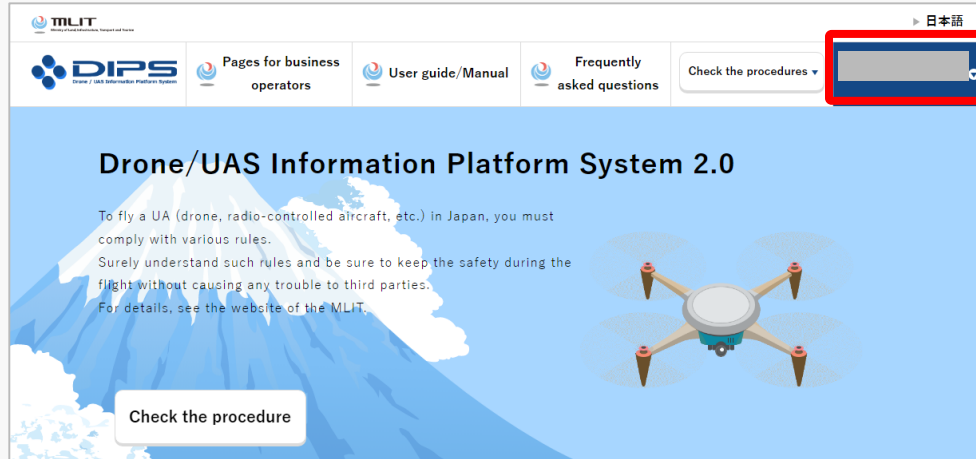


Points to note!

You need a Drone Information Platform System account to log in. If an account has not been set up, then open an account first.

*The login ID is 3 letters + 6 numbers.
(Example) ABC123456

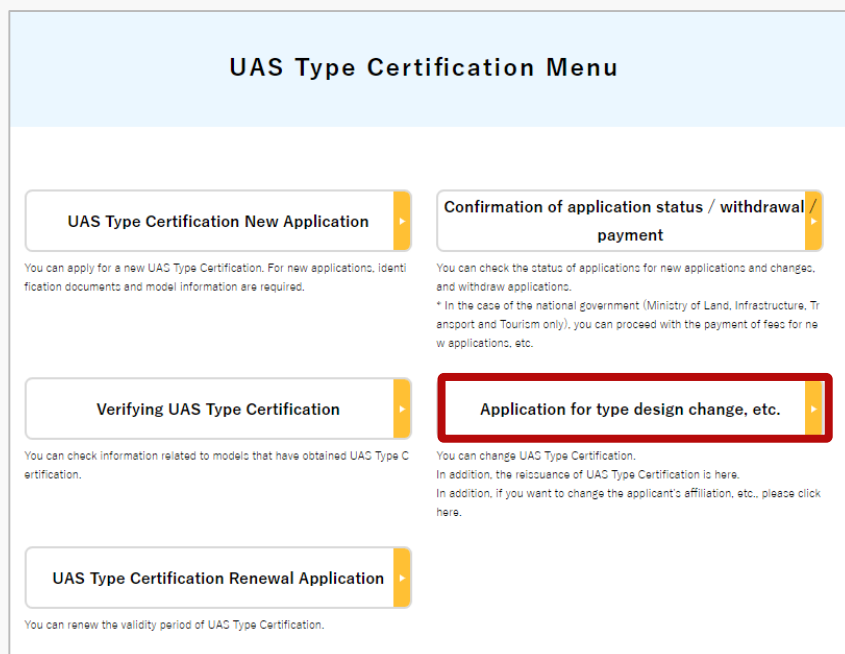
05. Step 1: Log in to the Drone Information Platform System(2/2)



Upon successful login, the name of the registered account will appear in the upper right corner of the "DIPS2.0" portal screen.

Please proceed to the process from the "Business Page" button on the top of the screen.

06. Step 2: Proceed to Select Content to Change



Press the "Application for type design change, etc." button in the UAS Type Certification menu page.

07. Step 3 Proceed to the Model List Screen

Selecting Changes to UAS Type Certification

Select the change to UAS Type Certification information below.

Change Selection

☐ Request for Change of UAS Type Certification

Please select this if you want to change the model design or manufacturing process. A fee will be required for inspections related to changes in UAS Type Certification. In addition, when applying for type design change in order to carry out subsequent inspections effectively and efficiently, it is recommended that you coordinate the changes in advance with Registered Unmanned Aircraft Inspection Organization or Civil Aviation Bureau, Ministry of Land, Infrastructure, Transport and Tourism.

☒ Change of information on UAS Type Certificate(application for reissuance) ⓘ

If you want to change the information on UAS Type Certificate, please select here.

☐ Change contact information ⓘ

If you want to change your contact information, please select here.

to go back

Next

On the “Selecting Changes to UAS Type Certification” Screen, select Change (reissuance Application) Description of UAS Type Certification Document, and press the “Next” button.

08. Step 4: Select the Application for reissuance of the UAS Type Certification

Select the application information whose UAS Type Certification you want to reissuance from the model list screen, and press the “Enter information to change” button.

model list

Please select the type to be reissued.

Class of UAS type certification ⓘ

UAS Type Certificate Number ⓘ

model name ⓘ

Please select

Number

search

Search Results: 161case

Sele ction	Class of UAS type certifica tion	UAS Type Certific ate Number	Name of manuf acturer	model name	type status	Expiration da te	Details
⓪	Class 1 UAS t ype certificati on	0211-1		型式番号0211D- 1	available	2024/02/10	Details

22

⓪	Class 1 UAS t ype certificati on	1010		DRONE-01	available	2024/03/02	Details
⓪	Class 1 UAS t ype certificati on	1000-1		DRONE-01	available	2024/03/02	Details
⓪	Class 2 UAS t ype certificati on	0007-1		g	available	2026/01/22	Details
⓪	Class 2 UAS t ype certificati on	0008-1		h	available	2026/01/22	Details
⓪	Class 2 UAS t ype certificati on	0012-1		III	available	2026/01/22	Details
⓪	Class 2 UAS t ype certificati on	0018-1		r	available	2026/01/22	Details
⓪	Class 2 UAS t ype certificati on	9902		B	available	2026/01/25	Details
⓪	Class 2 UAS t ype certificati on	9907-1		G	available	2026/01/25	Details

<<

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1

2

3

4

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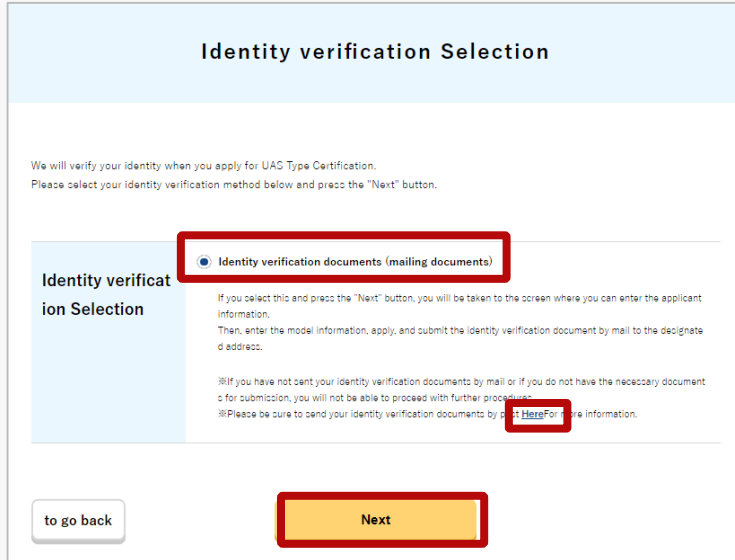
>>

to go back

Enter information to change

09. Step 5: Confirm Your Identity

(In case of individual account)



Identity verification Selection

We will verify your identity when you apply for UAS Type Certification.
Please select your identity verification method below and press the "Next" button.

Identity verification Selection

☒ Identity verification documents (mailing documents)

If you select this and press the "Next" button, you will be taken to the screen where you can enter the applicant information.
Then, enter the model information, apply, and submit the identity verification document by mail to the designated address.

If you have not sent your identity verification documents by mail or if you do not have the necessary documents for submission, you will not be able to proceed with further procedures.
Please be sure to send your identity verification documents by post [Here](#) for more information.

[to go back](#) **Next**

As identity verification method, a screen for selecting "identity verification documents (documents sent by mail)" or "GBizID Prime" will be displayed.

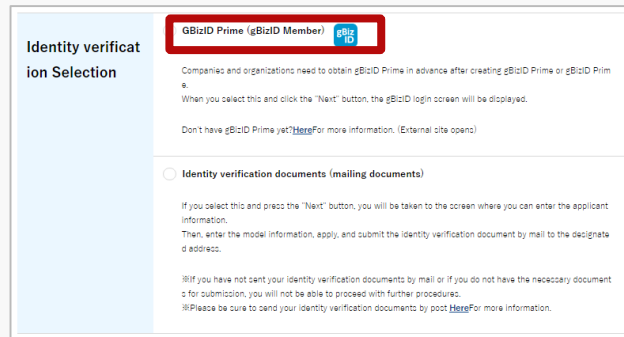
Those who have applied through individual account, "Identity verification documents (mailing the documents)",

Those who are applying with a corporate account, select "GBizID Prime" and press the "Next" button.

*In case of mailing the documents, please submit the identity verification documents to the designated address by mail after applying.

For information on the method to submit identity verification documents, please click the "[here](#)" link and check.

(In case of corporate account)



Identity verification Selection

☒ GBizID Prime (gBizID Member)

Companies and organizations need to obtain gBizID Prime in advance after creating gBizID Prime or gBizID Prime.
When you select this and click the "Next" button, the gBizID login screen will be displayed.

Don't have gBizID Prime yet? [Here](#) for more information. (External site opens)

☐ Identity verification documents (mailing documents)

If you select this and press the "Next" button, you will be taken to the screen where you can enter the applicant information.
Then, enter the model information, apply, and submit the identity verification document by mail to the designated address.

If you have not sent your identity verification documents by mail or if you do not have the necessary documents for submission, you will not be able to proceed with further procedures.
Please be sure to send your identity verification documents by post [Here](#) for more information.

Points to note!

In the case of a corporate account, although there will be options to confirm your identity by "mailing documents" or "gBiz Prime", but please select "gBiz Prime".

10. Step 6: Enter Applicant Information (1/2)

UAS Type Certification application screen

STEP 01
Requested by Information

STEP 02
Type designation information

STEP 03
Additional information

STEP 04
Check application information

STEP 05
Application completed

Please enter your applicant information.

Applicant's information

Applicant classification

full name

Furigana

address

Date of birth

Confirm the applicant information.

10. Step 6: Enter Applicant Information (2/2)

Contact information

full name ⓘ

Furigana ⓘ

address ⓘ

Country/Region

State/Province

department name ⓘ

Phone number ⓘ

Country/Region

E-mail address ⓘ

Input the contact information, and press the "Next" button.

11. Step 7: Enter the UAS Type Certification Information

UAS Type Certification application screen

STEP 01 Requested by Information **STEP 02 Type designation** STEP 03 Additional Information STEP 04 Check application information STEP 05 Application completed

Enter your UAS Type Certification.

Information on the model to be applied for

model name 

The serial number from which the change applies 

Name of the designer 

Designer Address  Country/Region State/Province

Name of manufacturer 

The address or principal of the manufacturer Country/Region State/Province

The location of the office 

Enter information on the model to apply for a certification reissuance.

12. Step 8: Enter Other Information

UAS Type Certification application screen

STEP 01 Requested by Information STEP 02 Type designation information **STEP 03 Additional** STEP 04 Check application information STEP 05 Application completed

Please provide additional information.

Fee amount

In the case of a national inspection, you can pay the fee by credit card, ATM, or internet banking from the "Check Application Status/Payment/Withdrawal" menu of this system. In the case of an inspection by Registered Unmanned Aircraft Inspection Organization, please follow the instructions of Registered Unmanned Aircraft Inspection Organization regarding the payment method.

Fee amount ⓘ

fee-related documents ⓘ **Select on** * Not selected

other

Reason for change ⓘ

Check the fee amount.

If you have documents related to fee, press "Selection" button to upload the file of them.

Enter other Information.

Then, press "Next."

13. Step 9: Confirm Application Information (1/2)

Application information confirmation screen

STEP 01 Requested by Information STEP 02 Type designation information STEP 03 Additional information **STEP 04 Check application** STEP 05 Application completed

Please check the type certification information you entered before applying.
If there is an error in the input contents, press the "Modify" button at the bottom of each information and correct it.

Applicant's information 

Applicant classification

full name

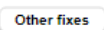
Furigana

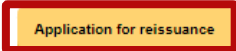
address

Date of birth

Identity verification classification





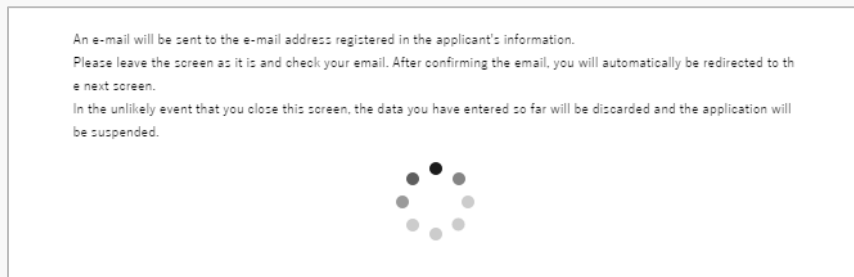
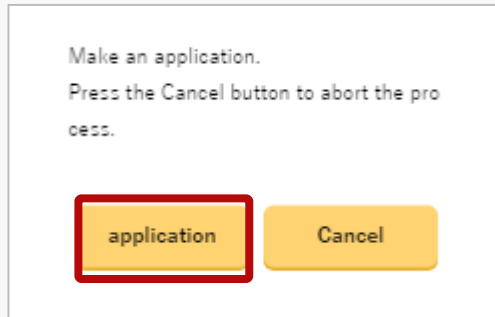
 

Verify the Applicant/UA Information/other information.

If there is an error in the entered information, please revise it by pressing the "Modify" button at the bottom of each information.

If there is no problem with the content you entered, press the "Application for reissuance" button.

13. Step 9: Confirm Application Information (2/2)



An application confirmation screen will be displayed. If there is no problem in the entered information, press "application" button

When you press the "application" button, a mail of "Notification of confirmation of various procedures" will be sent to your registered email address, so please check your email.

Points to note!

The application processing will be suspended till the arrival confirmation is completed, so please continue to operate till the arrival confirmation.

Please do not close the application screen until you press the URL in the arrival confirmation email. If you close it, your application contents will be discarded.

14. Step 10: Confirm Arrival (1/2)

* This e-mail is automatically delivered to the users of the Drone/UAS Information Platform System
* You cannot reply to this e-mail address.

Dear [REDACTED]

Thank you for using the Drone/UAS Information Platform System.

This e-mail is to check with the applicant whether there are any illegal procedures for UAS Type Certification.

If you do not have any idea of this email, such as not currently being processed through the Drone/UAS Information Platform System, please contact us via Frequently Asked Questions and Inquiries below.

If you are happy to proceed as it is, please press the URL below to complete the authentication of your email address.

認証完了
Authentication completed

メールアドレスの認証を確認しました。
端末・画面で申請操作を行っていた場合、操作を続けてください。

ブラウザの×ボタンで画面を閉じてください。
The e-mail address has been authenticated.
If you have performing the application operation on the terminal / screen, continue the operation.

Close the screen with the x button of the browser.

Open the arrival confirmation email and check the recipient email address. If the recipient is the applicant and the application procedure is in progress, press the URL for confirmation of arrival.

When you press the URL in the email, the authentication of the email address will be completed, so please close the browser that says "Authentication completed".

14. Step 10: Confirm Arrival (2/2)

Application completed

STEP 01
Requested by
Information

STEP 02
Type designation
information

STEP 03
Additional
information

STEP 04
Check application
information

STEP 05
Application

Your application has been completed.

In the case of a national inspection, an e-mail regarding the payment of the fee will be sent after confirming the details of the procedure, so please pay the fee when you receive the e-mail. In the case of an inspection by Registered Unmanned Aircraft Inspection Organization, please follow the instructions of Registered Unmanned Aircraft Inspection Organization to pay the fee.US>

<Note>>

Fees may not be eligible for payment. Please check the 'Frequently Asked Questions and Inquiries' for a list of organizations that are eligible for payment. In the case of an organization that is not eligible for payment, please do not make payment even if you receive a notification of payment request.

Once the e-mail address is verified, the application operation will be completed.

You can check the status of application on the application status list page.

Points to note!

The following items can be checked only on the DIPS2.0 screen.

These items are written in Japanese in the e-mail you receive during the procedure.

- Type of application
- Class of UAS type certification