

UAS Type Certification Application Procedure Operation Manual

<UAS Type Certification Application Sheet>

05. UAS Type Certification Renewal Application Method

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01. Introduction (For Those Wishing to Apply for Renewal to UAS Type Certification)

- In the Drone Information Platform System, you apply for issuance of a UAS Type Certification, change attributes, apply for reissue, change the application, Renew the application, withdraw your application, and check the status of your application.
- This manual describes how to operate the Drone Information Platform System, so please refer to this when carrying out necessary procedures.
- In addition to this manual, please refer to the [Frequently Asked Questions](#) page on the Drone Information Platform System for a deeper understanding of the system.

02. Matters that require attention when using the Drone Information Platform System

- If the operation of the Drone Information Platform System is suspended (inactive state) for 60 minutes or longer, you will be required to restart the process. This security function lowers the possibility of a third party viewing your screen and leaking your personal information while you are away from your computer or smartphone.
- If you are unsure of what information to enter in each of the forms or how to enter it, hover your cursor over the  mark next to the field name in the form, to see the information to be entered, as well as a description of the input information to be entered in the form. (If you are using a smartphone, tap on it to display the description.)
- Do not press any browser buttons, such as "Back" or "Refresh", while using the system. Doing so may affect the normal functioning of the system.
- Do not attempt simultaneous login from multiple terminals; this may cause the system to malfunction.
- For the unmanned plane registration system, the new system for achieving Level 4, and other rules of flight, refer to the [Ministry of Land, Infrastructure, Transport and Tourism website](#)

*Click on the link to open the external site.

03. Necessary Items for Applying for Renewal Application to UAS Type Certification

Prepare the following information to apply for Renewal to UAS Type Certification.

Various Information	Item
Applicant information	• Name • Date of birth • Telephone • Email address • Home/personal address • Document mailing address
UAS Type information	• Class of UAS type certification, UAS Type name, designer name or title, UA type • Designer address, desired inspection agency, and UA weight • Maximum takeoff weight, risk category, and serial number • Inspection documentation
Others * Varies according to the method used for identification.	• Drone Information Platform System account • Driver's license • Passport • Others identity confirmation documentation

04. Steps Renewal Application for UAS Type Certification

Implement a design change application using the following steps in the Drone Information Platform System.

Start UAS Type Certification Renewal application

Step 1: Log in to the Drone Information Platform System

Enter your login ID and password to log in to the Drone Information Platform System.

Step 2: Proceed to the UAS Type List Screen

Select the UAS Type Certification Renewal Application button in the main menu.

Step 3: Select the Application for the Renewal Application of the UAS Type Certification

Select the application information whose UAS Type Certification you want to apply for Renewal from the UAS Type list screen.

Step 4: Implement Checks Before Confirming Your Identity

Enter information such as the class of UAS type certification of the UAS Type Certification to apply for Renewal and the UA type and others.

Step 5: Confirm Your Identity

Select mailing of a document or GBizID Prime.

Step 6: Enter Applicant Information

Enter the applicant information such as your name and address and other pertinent information.

Step 7: Enter Other Information

Enter the amount of the fee.

Step 8: Confirm Application Information

Confirm the information that you entered, and implement the Renewal application.

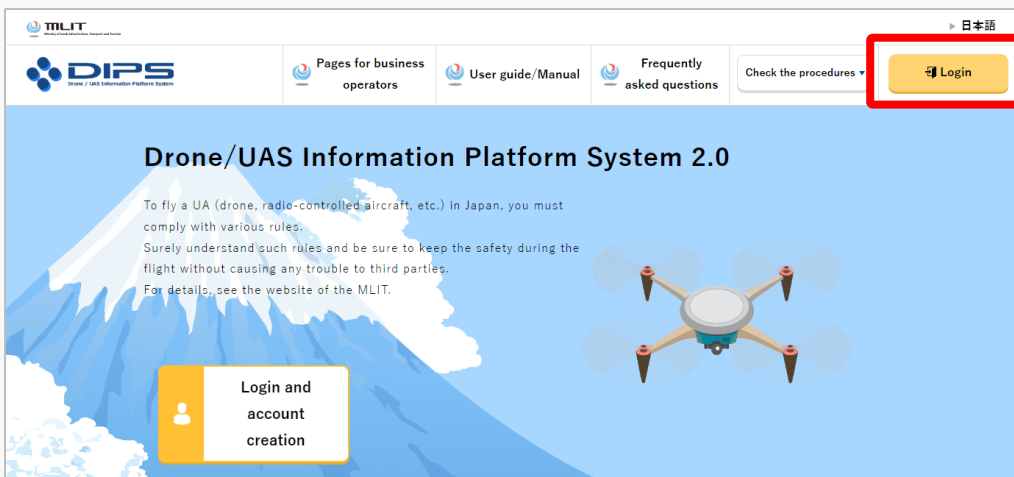
Step 9: Confirm Arrival

A confirmation email will be sent to you when you have applied to renew UAS Type Certification, so open the email and confirm its arrival.

UAS Type Certification Renewal application is completed.

You will be notified by an email message sent to your email address when the Civil Aviation Bureau has confirmed the content of the application.

05. Step 1: Log in to the Drone Information Platform System(1/2)

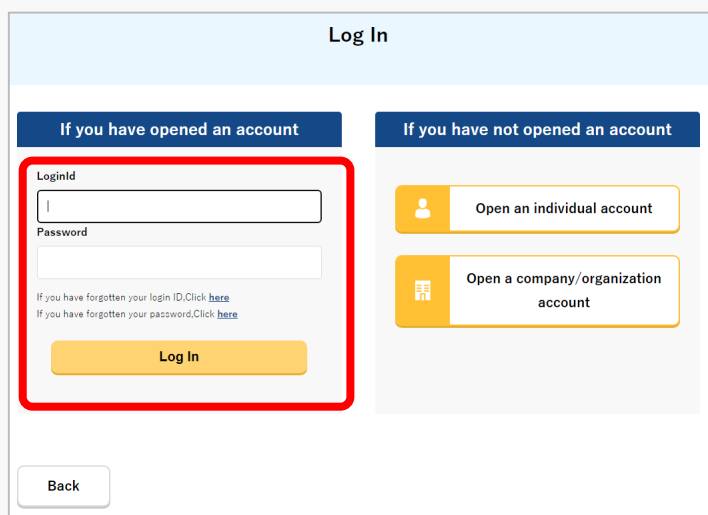


Access to the [DIPS2.0 top page](https://www.ossportal.dips.mlit.go.jp/portal/top/).

(<https://www.ossportal.dips.mlit.go.jp/portal/top/>)

Click the "Login" button.

On the Log In page, enter your ID and password (set up when opening the account) and press the "Log In" button.



Log In

If you have opened an account

LoginId

Password

If you have forgotten your login ID, Click [here](#)
If you have forgotten your password, Click [here](#)

Log In

If you have not opened an account

Open an individual account

Open a company/organization account

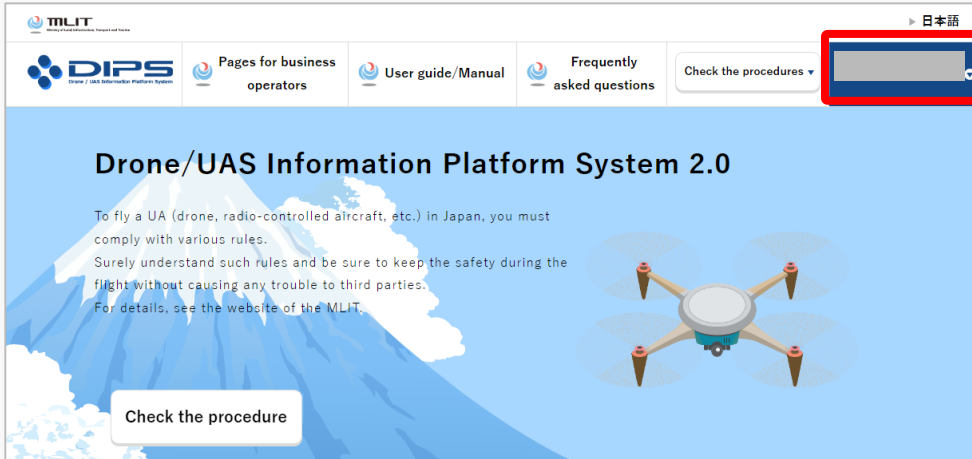
Back

Points to note!

You need a Drone Information Platform System account to log in. If an account has not been set up, then open an account first.

*The login ID is 3 letters + 6 numbers.
(Example) ABC123456

05. Step 1: Log in to the Drone Information Platform System(2/2)



Upon successful login, the name of the registered account will appear in the upper right corner of the "DIPS2.0" portal screen.

Please proceed to the process from the "Business Page" button on the top of the screen.

06. Step 2: Proceed to the UAS Type List Screen

UAS Type Certification Menu

UAS Type Certification New Application

You can apply for a new UAS Type Certification. For new applications, identification documents and model information are required.

Confirmation of application status / withdrawal / payment

You can check the status of applications for new applications and changes, and withdraw applications.
* In the case of the national government (Ministry of Land, Infrastructure, Transport and Tourism only), you can proceed with the payment of fees for new applications, etc.

Verifying UAS Type Certification

You can check information related to models that have obtained UAS Type Certification.

Application for type design change, etc.

You can change UAS Type Certification.
In addition, the relevance of UAS Type Certification is here.
In addition, if you want to change the applicant's affiliation, etc., please click here.

UAS Type Certification Renewal Application

You can renew the validity period of UAS Type Certification.

Press the "UAS Type Certification Renewal Application" button in the UAS Type Certification menu page.

07. Step 3: Select the Application for the Renewal Application of the UAS Type Certification

Select the application information whose UAS Type Certification you want to apply for renewal from the UAS Type list screen, and press the "Enter information to change" button.

model list

Please select the type to be updated.

Class of UAS type certification

UAS Type Certificate Number

model name

Please select

Number

search

Search Results : 610case

Selection	Class of UAS type certification	UAS Type Certificate Number	Name of manufacturer	model name	type status	Expiration date	Details
☐	Class 1 UAS type certification	0011-1		型式番号 1D-1	available	2024/02/10	Details

??

☒	Class 1 UAS type certification	1010		DRONE-01	available	2024/03/05	Details
☐	Class 2 UAS type certification	0007-1		g	available	2026/01/22	Details
☐	Class 2 UAS type certification	0008-1		h	available	2026/01/22	Details
☐	Class 2 UAS type certification	0010-1		III	available	2026/01/22	Details
☐	Class 2 UAS type certification	0018-1		r	available	2026/01/22	Details
☐	Class 2 UAS type certification	9902		B	available	2026/01/25	Details
☐	Class 2 UAS type certification	9907-1		G	available	2026/01/25	Details

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1

2

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to go back

Enter information to change

08. Step 4: Implement Checks Before Confirming Your Identity

The class of UAS type certification and UA Category for the application for renewal are displayed.

Regarding the inspection, check that it is pre-adjusted with the inspection agency or the MLIT, Civil Aviation Bureau, and select "Pre-coordinated with inspection agencies or the Civil Aviation Bureau of the Ministry of Land, Infrastructure, Transport and Tourism".

* Because pre-adjustment is an option, it is also possible not to have pre-adjustment.

Even if you are not pre-adjusting, select "Pre-coordinated with inspection agencies or the Civil Aviation Bureau of the Ministry of Land, Infrastructure, Transport and Tourism".

After entering the information of the UAS Type Certification to apply for renewal, press "Proceed to identity verification".

Pre-identity check

Enter UAS Type Certification information you wish to apply for.

Class of UAS type certification



Class 1 UAS type certification

Type of UAS



Airplane

Select Authority



-

The desired inspection agency

If not found



you wish to be inspected by the country

If you select "I want the inspection by the country", the inspection will take longer than Registered Unmanned Aircraft Inspection Organization.

In this regard, we will accept the application with your consent.

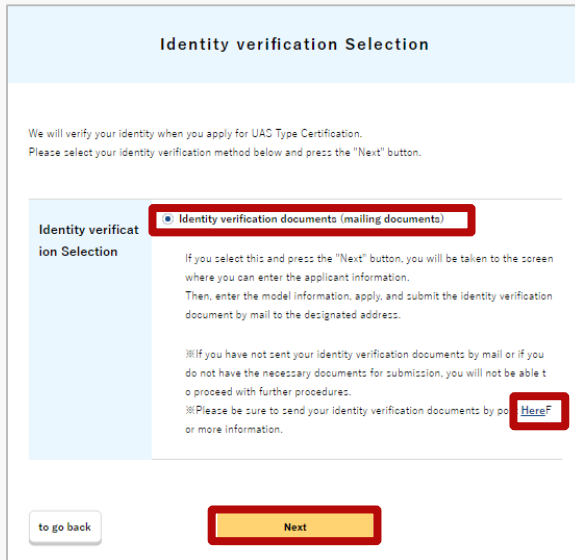
☒ Pre-coordinated with inspection agencies or the Civil Aviation Bureau of the Ministry of Land, Infrastructure, Transport and Tourism

to go back

Proceed to identity verification

09. Step 5: Confirm Your Identity

(In case of individual account)



Identity verification Selection

We will verify your identity when you apply for UAS Type Certification.
Please select your identity verification method below and press the "Next" button.

Identity verification Selection

☒ **Identity verification documents (mailing documents)**

If you select this and press the "Next" button, you will be taken to the screen where you can enter the applicant information.
Then, enter the model information, apply, and submit the identity verification document by mail to the designated address.

※If you have not sent your identity verification documents by mail or if you do not have the necessary documents for submission, you will not be able to proceed with further procedures.
※Please be sure to send your identity verification documents by post [Here](#) for more information.

[to go back](#) **Next**

As identity verification method, a screen for selecting "identity verification documents (documents sent by mail)" or "GBizID Prime" will be displayed.

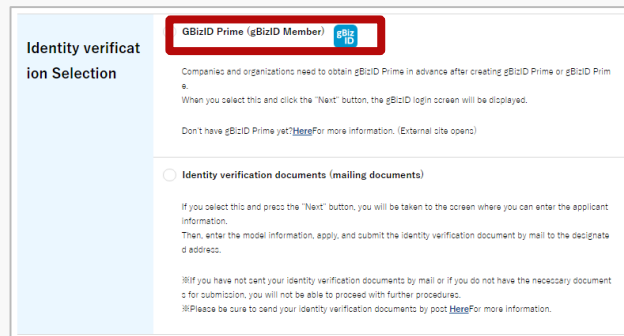
Those who have applied through individual account, "Identity verification documents (mailing the documents)",

Those who are applying with a corporate account, select "GBizID Prime" and press the "Next" button.

*In case of mailing the documents, please submit the identity verification documents to the designated address by mail after applying.

For information on the method to submit identity verification documents, please click the "[here](#)" link and check.

(In case of corporate account)



Identity verification Selection

☒ **GBizID Prime (gBizID Member)**

Companies and organizations need to obtain gBizID Prime in advance after creating gBizID Prime or gBizID Prime.
When you select this and click the "Next" button, the gBizID login screen will be displayed.

Don't have gBizID Prime yet? [Here](#) for more information. (External site opens)

☐ **Identity verification documents (mailing documents)**

If you select this and press the "Next" button, you will be taken to the screen where you can enter the applicant information.
Then, enter the model information, apply, and submit the identity verification document by mail to the designated address.

※If you have not sent your identity verification documents by mail or if you do not have the necessary documents for submission, you will not be able to proceed with further procedures.
※Please be sure to send your identity verification documents by post [Here](#) for more information.

[to go back](#) **Next**

Points to note!

In the case of a corporate account, although there will be options to confirm your identity by "mailing documents" or "gBIZ Prime", but please select "gBIZ Prime".

10. Step 6: Enter Applicant Information (1/2)

Confirm the applicant information.

UAS Type Certification application screen

STEP 01
Requested by

STEP 02
Additional information

STEP 03
Check application
information

STEP 04
Application completed

Please enter your applicant information.

Applicant's information

Applicant classification

full name

Furigana

address

Date of birth

10. Step 6: Enter Applicant Information (2/2)

Contact information

full name ⓘ

Furigana ⓘ

address ⓘ

Country/Region

State/Province

department name ⓘ

Phone number ⓘ

Country/Region

E-mail address ⓘ

Input the contact information, and press the "Next" button.

11. Step 7: Enter Other Information

UAS Type Certification application screen

STEP 01 Requested by Information **STEP 02 Additional information** STEP 03 Check application information STEP 04 Application completed

Please provide additional information.

Fee amount

In the case of a national inspection, you can pay the fee by credit card, ATM, or internet banking from the "Check Application Status/Payment/Withdrawal" menu of this system. In the case of an inspection by Registered Unmanned Aircraft Inspection Organization, please follow the instructions of Registered Unmanned Aircraft Inspection Organization regarding the payment method.

Fee amount ⓘ Yen

fee-related documents ⓘ **Select on** * Not selected

remarks

remarks ⓘ

Input the other information.

Input the handling fees.

In case of attaching a handling fee-related document, please press the "Selection" button to upload the file.

After input, press "Next".

12. Step 8: Confirm Application Information (1/2)

Application information confirmation screen

STEP 01 Requested by Information STEP 02 Additional information **STEP 03 Check application** STEP 04 Application completed

Please check the type certification information you entered before applying.
If there is an error in the input contents, press the "Modify" button at the bottom of each information and correct it.

Authority information 

Preferred Inspection Body

If you can't find the laboratory you want

 Modify Authority

Applicant's information 

Applicant classification

full name

}}}

 Correction of remarks

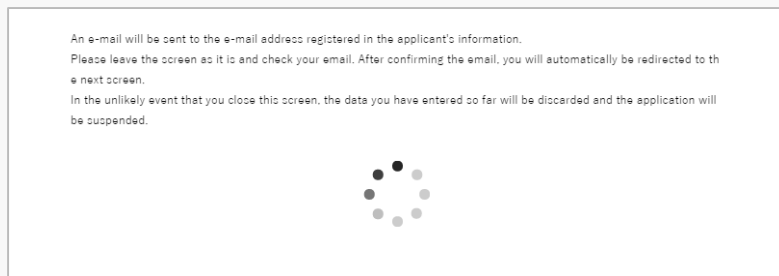
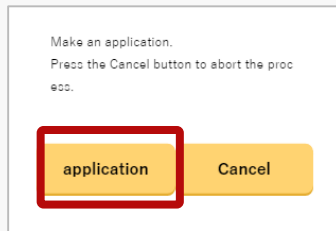
 to go back **Application for renewal**

Verify the Applicant/UA Type information /other information.

If there is an error in the entered information, please revise it by pressing the "Modify" button at the bottom of each information.

If there is no problem with the content you entered, press the "Application for renewal" button.

12. Step 8: Confirm Application Information (2/2)



An application confirmation screen will be displayed. If there is no problem in the entered information, press "application" button

When you press the "application" button, a mail of "Notification of confirmation of various procedures" will be sent to your registered email address, so please check your email.

Points to note!

The application processing will be suspended till the arrival confirmation is completed, so please continue to operate till the arrival confirmation.

Please do not close the application screen until you press the URL in the arrival confirmation email. If you close it, your application contents will be discarded.

13. Step 9: Confirm Arrival (1/2)

* This e-mail is automatically delivered to the users of the Drone/UAS Information Platform System
* You cannot reply to this e-mail address.

Dear [REDACTED]

Thank you for using the Drone/UAS Information Platform System.

This e-mail is to check with the applicant whether there are any illegal procedures for UAS Type Certification.

If you do not have any idea of this email, such as not currently being processed through the Drone/UAS Information Platform System, please contact us via Frequently Asked Questions and Inquiries below.

If you are happy to proceed as it is, please press the URL below to complete the authentication of your email address.

認証完了
Authentication completed

メールアドレスの認証を確認しました。
端末・画面で申請操作を行っていた場合、操作を続けてください。

ブラウザの×ボタンで画面を閉じてください。
The e-mail address has been authenticated.
If you have performing the application operation on the terminal / screen, continue the operation.

Close the screen with the x button of the browser.

Open the arrival confirmation email and check the recipient email address. If the recipient is the applicant and the application procedure is in progress, press the URL for confirmation of arrival.

When you press the URL in the email, the authentication of the email address will be completed, so please close the browser that says "Authentication completed".

13. Step 9: Confirm Arrival (2/2)

Application completed

STEP 01
Requested by Information

STEP 02
Additional Information

STEP 03
Check application Information

STEP 04
Application completed

Your application has been completed.

In the case of a national inspection, an e-mail regarding the payment of the fee will be sent after confirming the details of the procedure, so please pay the fee when you receive the e-mail. In the case of an inspection by Registered Unmanned Aircraft Inspection Organization, please follow the instructions of Registered Unmanned Aircraft Inspection Organization to pay the fee.US>

<Note>>

Fees may not be eligible for payment. Please check the 'Frequently Asked Questions and Inquiries' for a list of organizations that are eligible for payment. In the case of an organization that is not eligible for payment, please do not make payment even if you receive a notification of payment request.

Once the e-mail address is verified, the application operation will be completed.

You can check the status of application on the application status list page.

Points to note!

The following items can be checked only on the DIPS2.0 screen.

These items are written in Japanese in the e-mail you receive during the procedure.

- Type of application
- Class of UAS type certification